

**JOINT MUSEUMS COMMITTEE  
9 NOVEMBER 2016**

**FINANCE REPORT**

---

**Recommendation**

1. The Treasurer recommends that the financial position of the Joint Museums Service as detailed on the report be noted.

**Background**

2. This report provides financial information on the following:
  - a) Projection as at 30 September 2016
  - b) Subjective analysis
  - c) Explanation of major variances
  - d) Surplus/deficit split, and
  - e) Draft budget 2017-18.

**(a) Table 1 : 2016/17 Projected Outturn as at 30 September 2016**

	2016/17 Budget	Projected 2016/17	Variance	Variance %
	£'000	£'000	£'000	%
Hartlebury Operations	207	207	0	0%
Joint Museums Collections Team	141	128	-13	-10%
Worcester City Museum & Art Gallery	179	174	-5	-1%
Commandery	105	121	16	15%
Grants	-	-	-	
Joint Museums Management Team	250	241	-9	5%
Future Fit from BEC reserves		-	-	
<b>Total Joint Museum Service</b>	<b>882</b>	<b>871</b>	<b>-11</b>	<b>-1%</b>

**(b) Table 2 : Subjective Analysis 2016/17**

	Budget	Projection	Variance	%
	£000	£000	£000	
<b>Employees</b>	836	843	7	1%
<b>Premises</b>	8	9	1	6%
<b>Transport</b>	11	9	-2	-14%
<b>Supplies &amp; services</b>	150	162	12	8%
<b>Transfer to reserve</b>	0	0	0	
<b>Income - Sales</b>	-62	-61	1	1%
<b>Income - Admissions</b>	-34	-71	-37	106%
<b>Income - Other</b>	-27	-20	7	-30%
<b>Transfer from reserve</b>	0	0	0	
<b>Total</b>	<b>882</b>	<b>871</b>	<b>-11</b>	<b>-1%</b>

### **(c) Explanation of major variances**

3. The salary variance, in the main, is due to the retention of a Property Manager at Hartlebury working on the transfer.
4. There is no supplies and services budget for publications and stock at Hartlebury. The increase in supplies is offset by additional income.

### **(d) Surplus/deficit split**

5. Under the terms of the agreement, as the variance to budget is within 5%, any monies will be transferred to the Joint Museum Reserve (value at 31.03.16 = £43,459.61)

### **(e) Draft Budget 2017-18**

6. The 2017-18 budgets at the County Council will be considered at the Cabinet meeting on 1 December. The figures below are as known now and include an income target for Hartlebury (removed in 2015-16).

	<b>Budget Proposal £</b>
2016-17 Base Budget	882,303
Inflation on Pay and Insurances	17,462
Reinstate Hartlebury Income	-44,000
<b>2015-16 Draft Budget</b>	<b>855,765</b>

### **Contact Points**

#### County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Email: [worcestershirehub@worcestershire.gov.uk](mailto:worcestershirehub@worcestershire.gov.uk)

#### Specific Contact Points for this report

Wendy Pickering / Alison Rainey, E&I Finance Manager

Tel: 01905 844980 / 844979

Email: [wpickering@worcestershire.gov.uk](mailto:wpickering@worcestershire.gov.uk) [arainey@worcestershire.gov.uk](mailto:arainey@worcestershire.gov.uk)

### **Background Papers**

In the opinion of the proper officer (in this case the Head of Community Services) there are no background papers relating to the subject matter of this report.